

ALHAMBRA UNIFIED SCHOOL DISTRICT

2012/2013 OPEN ENROLLMENT NOTIFICATION FORM

This application is limited to transfer requests for the 2012/2013 school year under the provisions of Open Enrollment. A copy of this form must be completed and submitted to the Office of the Deputy Superintendent. A copy of the form must also be attached to enrollment documents for the desired school of attendance.

Please mark appropriate box that applies to your child:

- Transfer from a school/district outside of Alhambra Unified School District into a school in the Alhambra Unified School District
- Transfer from Emery Park or Granada school to a school in the Alhambra Unified School District
- Transfer from Emery Park or Granada school to a school outside of the Alhambra Unified School District

Student Name (Last, First, MI)	Birth Date	Grade
School Requested	District Requested	
School of Residence	District of Residence	
Parent/Guardian Name	Contact Number: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	
Address	City/Zip	
Student receives the following services: <input type="checkbox"/> Gifted (GATE) <input type="checkbox"/> Section 504 <input type="checkbox"/> Special Education <input type="checkbox"/> English Language Learner		
If the student is receiving Special Education services, what is their current placement? <i>(Please attach IEP.)</i> <input type="checkbox"/> Special Day (SDC) <input type="checkbox"/> Resource (RSP) <input type="checkbox"/> Non Public School (NPS) <input type="checkbox"/> Pending Assessment		
Parent Signature	Date	

AUSD Review

For Office Use Only

Name:	Title:	Signature:	Date:
<input type="checkbox"/> Approved for AUSD Placement		School: _____	

Final Action by receiving district/school:

Date Received:
Name, Title & Signature of Authorized Official:
Outcome:

Mail, fax or scan copy of final action to: Alhambra Unified School District, Office of the Deputy Superintendent 1515 West Mission Road Alhambra, California 91803; fax (626) 943-8033; scan to: morales_trish@ausd.us

TERMS AND CONDITIONS

- For the 2012/2013 school year, notification for an Open Enrollment transfer must be made by December 31, 2011 (unless the desired district has waived the deadline)
- The student must begin enrollment in the new school either on the first day of school or no later than 14 calendar days after receiving notification of acceptance (which ever is later)
- Once enrolled under this law, it is not necessary to submit a new application for subsequent years to the same school of enrollment.
- The new school of enrollment must have a higher API than the school of residence as reported by the California Department of Education, 2011 Growth API scores (www.cde.ca.gov/sp/eo/op) listed under API County List of Schools.